

2016-17 End of Year Information for All Students

A. IB Diploma Classes and Students

1. Formal IB Year 2 classes end **three days prior** to the first scheduled IB exam. For the 2016-2017 School Year, as the first exam is on Friday, April 28, the **last day of class for IB Y2 students will be on Monday, April 24.**
2. Full IB diploma candidates will have these three days prior to the start of IB exams to use for the purpose of study. Students are expected to use this study time wisely. On these days students may study at home or they may come to school for extra help.
3. After April 24, IB Diploma candidates need only to come to school for study sessions (determined by the teacher) that might be scheduled, and for formal exams, **with the exception the dates noted below in Section E.**

B. IB Certificate Classes and Students

1. Formal IB Year 2 classes end **three days prior** to the first scheduled IB exam. For the 2016-2017 School Year, as the first exam is on Friday, April 28, the **last day of class for IB Y2 students will be Monday, April 24.**
2. Students in certificate classes are expected to use the time prior to their individual exams in preparation for the exam.
3. Although IB Year 2 classes will have ended, **IB certificate students are expected to attend all other SAS classes as usual.**
4. **Students will be granted the day prior to their IB certificate (and AP) exams for study and are not required to attend any of their regularly scheduled classes on the day of the exam.**
5. After taking any IB Certificate exam, except on days when they are excused to prepare for or take other IB (or AP) exams, students should continue to report to their IB classes. At the discretion of the teacher, this time may be used for follow up class activities or for individual study.
6. Certificate students may have an approved “study day” only on the calendar day immediately prior to each IB certificate exam. **If an exam is on a Monday, Friday is NOT a study day.**
7. Only on exam days and approved study days may students arrive and depart school at their leisure. Students should mark their calendar for exam days, and the prior “study” day.

C. AP Classes and Students

1. AP classes will run until **two days prior** to the AP exam.

2. Students are granted **the day prior to the AP exam for preparation** of the AP exam. If the exam is on Monday students ARE expected to attend school on the preceding Friday.
3. As the **first AP exam is Monday, May 1**, the **first allowed “study day” is Tuesday, May 2** for the Wednesday, May 3 exam.
4. On the day of a scheduled AP exam, students may arrive and depart school at their leisure.
5. All non-AP classes must be attended the day after the AP exam (unless it is an absence due to another upcoming AP test).
6. As with IB Certificate exams, after any AP exam has been taken, students should continue to report to their AP classes as usual (except on days when they are excused to prepare for or take other IB or AP exams). At the discretion of the teacher, these classes may be used for follow up activities or for individual study.
7. Only on exam days and approved study days may students arrive and depart school at their leisure. Students should mark their calendars for exam days, and for the prior “study” days.

D. All Non-IB/AP Classes and Students

1. Students are expected to come to school and attend all classes as usual, except on the days they might be preparing for, or taking, IB Certificate or AP exams.
2. **This spring we are not requiring Final Semester Exams for seniors** (only seniors) in non-IB/AP courses except if a senior has an average of 75% or below by Friday, May 12.
 - a. Final Exams for these seniors will take place the week of May 15.
 - b. These may be traditional Exams or other types of summative assessments.
 - c. On these days, students may come only for that assessment if they wish.
3. The last class day for non-IB, non-AP courses for Seniors is Friday, May 12.
4. **Non-IB/AP exams for 9th-11th graders will occur during final exam week, May 31-June 7.** Students should be prepared to attend school on any and all of those days; please do not make travel arrangements that interfere with these important final exams. Requests for early or late final exams will not be approved except in cases of extreme emergency. The exam schedule

will be published before April 28.

E. Sign-Out Process for Seniors

1. Seniors should complete their sign-out process with the office by the day of their last exam. Sign-out sheets may be picked up from the office beginning Friday, April 28, 2017.
2. If Seniors do not complete their sign-out process prior to their last exam the deadline for doing so is Wednesday, May 24, 2017.
3. The last signature on the “sign-out” form must be your counselor’s signature.

F. Senior Return Day - Wednesday, May 24: All Seniors MUST return to school. The agenda for the day is as follows:

- a. Senior Class Meeting in the LLH to review graduation specifics.
- b. Transition Seminar in the LLH hosted by the counselors.
- c. Senior Sign-Out process must be completed by 3:00 p.m.

G. Senior Picnic - Thursday, May 25

- a. The Senior Picnic is hosted by the Junior Class; details including location and timing to follow.
- b. Yearbooks will be distributed during the Senior Picnic. Seniors are advised to bring a pen for signing yearbooks.

H. Graduation Rehearsal & Awards Ceremony– Friday, May 26. The agenda for the day is as follows:

1. 8:30 to 11:30 a.m. Graduation rehearsal in the small gym: **ALL Seniors are REQUIRED to attend.**
2. Noon to 1:15 p.m. Senior Moms/PTSA hosted Senior Barbeque in the pool courtyard .
3. 1:30 to 2:45 p.m. Awards Assembly: **ALL Seniors are REQUIRED to attend**, this is your final send-off from high school.